



Gloucestershire Constabulary

Special Constabulary: Conditions of Service

1. On appointment as a Special Constable there is an expectation by the Constabulary that you serve for a minimum of 2 years following the completion of your initial training.
2. You must abide by the Code of Ethics for the Police Service.
3. Any information coming into your possession during the course of your duty is confidential and must be kept confidential at all times.
4. You are required to attend Initial and CPD training as arranged.
5. After you have completed your OST Training, you are required to perform a minimum of 200 hours of operational duty per annum (an average of 16 hours per month).
6. You must notify the Constabulary of any change of address, occupation, employer (including changes to your normal working hours) or contact telephone numbers or anticipated periods of absence exceeding two months.
7. You must take reasonable care of your own health & safety and that of others who may be affected by your acts and omissions. You must co-operate with the Constabulary to enable all Health & Safety statutory duties to be complied with.
8. You have the responsibility to treat others with dignity, respect and in a fair and consistent manner at all times. The Constabulary will treat you in the same way.
9. You may be requested to attend at the Police Station, to which you are posted, on any occasion of public emergency. However the Constabulary when requesting your services will make arrangements so as to cause the least possible interference with your usual occupation. You cannot be required to attend in these circumstances, nor is your employer required to release you.
10. If required to attend court as a police witness, your employer will be required to release you, but does not have to pay you. In these circumstances the Constabulary will reimburse any losses incurred.
11. When on duty you will take instructions from officers of the regular police service or ranked officers of the Special Constabulary, who act under the direction of the Chief Constable.
12. The uniform, equipment and documents supplied to you remain the property of the Constabulary. You are responsible for keeping them in good order and for returning them when so required by the Force. Any loss or damage to Constabulary equipment must be reported as soon as possible.
13. Unless otherwise directed, when you are on duty, you must only wear the uniform and equipment supplied to you and you must have your warrant card in your possession.
14. Special Constables are subject to the Police (performance) Regulations and the Police (conduct) Regulations (2012). The Chief Constable may require a Special Constable to retire or resign if the circumstances so require.

"I agree that my service as a Special Constable will be subject to the aforementioned Conditions of Service, Special Constabulary / Police Regulations and relevant Force Policy".

Signed.....

Date.....

Collar Number/Surname:.....