



# Use of Force Scrutiny Panel

## Notes & Actions

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**Thursday 29<sup>th</sup> November 2018 10.00am**  
**Severn Rooms, Gloucestershire Police HQ**

### 1. Welcome and Introductions.

The Chair opened the meeting, introductions were made around the room and apologies noted.

### 2. Minutes & Actions from last meeting

It was agreed by the panel members that the notes and actions from the previous meeting, held on 29<sup>th</sup> September 2018, were accurate and any outstanding actions were still being worked on. Outstanding actions were logged on an excel spreadsheet which will be maintained and updated by Police team.

### 3. Terms of Reference

TOR were discussed and amended to make them current and workable, all agreed by the panel and sent round for final review by panel members before sign off.

### 4. Standing Agenda Items

Panel agreed on standing agenda items, these being a quarterly update from PSD (Professional Standards Department) on the number of complaints being made which are linked to use of force.

Also a quarterly review from SDU (Staff Development Unit) on any training issues re use of force or training needs the panel need to be aware of.

Quarterly review of the force figures on use of force, to include a cumulative figure of the numbers to date for submissions. To include a breakdown of age/race/sex/lone working officer.

### 5. Chronicle Review

The panel were shown a demonstration of the use of chronicle, how the forms are submitted and the information required. It was noted that the locations on the forms need to be more specific for Gloucestershire but it was advised it's a Home Office form and the changes were very difficult to authorise. Also the details on the Use of Force form and the Taser Form are heavily duplicated. Need to look at a more user friendly system for the officers.

## 6. Randomly chosen incidents

It was decided by the panel that IAG members would meet with Chronical Officer to randomly pick Use of Force submissions for the panel to look at. They would meet up prior to the quarterly meetings and disseminate the incidents to the panel. If extra work was required to review the incidents then this would be picked up by the police admin and sent out to panel members prior to the meetings.

## 7. Review of Use of Force dip sampling on Spit Guard and Taser

- **Spit Guard**

The panel members read the documents provided on this incident and discussed the outcome. It was agreed that the use of force applied was appropriate and necessary.

During the discussion it was found that upon initial assessment the use of force form submitted did not contain enough detail to provide a decision. More detailed information was found within the custody log for the detainee, but this information should also be inputted onto the Chronicle database and shown on the use of force form as rationale.

**Decision – Appropriate Action Taken**

- **Taser**

The panel members read the documents provided on this incident and discussed the outcome. It was agreed that the use of force applied was appropriate and necessary.

The panel members read the Use of Force form submitted in relation to the incident. All found that this form was outstanding, with a full rationale detailed on the form with very clear information.

**Decision – Appropriate Action Taken**

## 8. Date of next meeting

February 2019.