

**Gloucestershire Constabulary**  
Police Headquarters  
No.1 Waterwells, Waterwells Drive  
Quedgeley, Gloucester. GL2 2AN  
[www.gloucestershire.police.uk](http://www.gloucestershire.police.uk)



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Our reference: FOI\_26\_0851

E-mail: FOI

@gloucestershire.police.uk

Direct dial: 01452 754304

Postal Address: As above

Date:

Dear

**Gloucestershire Constabulary Freedom of Information request FOI\_26\_0851**

On 09/09/2026 you sent an email constituting a request under the Freedom of Information Act asking the following:

1. The current average processing time, in days, for a new shotgun certificate application.
2. The current average processing time, in days, for a shotgun certificate renewal.
3. The number of new shotgun certificate applications currently awaiting determination.
4. The number of shotgun certificate renewal applications currently awaiting determination.
5. The oldest outstanding shotgun certificate application or renewal, expressed as the number of days it has been awaiting determination.

Under the Freedom of Information Act 2000 s1, I can confirm that Gloucestershire Constabulary holds some relevant information.

Police Forces in the United Kingdom are routinely required to provide statistics to government bodies, and the recording criteria is set nationally. However, the systems used for recording these figures are not generic, nor are the procedures used locally in capturing the data. It should be noted that for these reasons the figures given relate to information from the specific recording system of Gloucestershire Constabulary and should not be used for comparison purposes with any other response you receive.

Please note that our systems are designed to record information for policing purposes and the investigation of crime and not to extract statistical information. Accordingly, whilst we endeavour to extract relevant data within the time limits of the Act, any data supplied is subject to these limitations.

Please see the response to your request below.

1. In relation to new shotgun certificate applications, from point of application it can take up to 21 months to complete the application.
2. In relation to shotgun certificate renewals, from point of renewal it can take up to 2 months to complete the renewal application.

If you are not satisfied with this response or any actions taken in dealing with your request, you have the right to ask that we review your case under our internal procedure. Please note that a request for an internal review must be made within 20 working days of the response to your original request.

If you decide to request that such a review is undertaken and following this process you are still unsatisfied, you then have the right to direct your complaint to the Information Commissioner for consideration.

The Information Commissioner can be contacted via the following means:

Website - <https://ico.org.uk/>

Call their helpline - 0303 123 1113

Email - [casework@ico.org.uk](mailto:casework@ico.org.uk)

Post – Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Yours sincerely,

Disclosure Officer  
Gloucestershire Constabulary